

**MINUTES OF THE REGULAR MEETING
SCIOTO COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
May 15, 2025**

The Trustees of the Scioto County Public Library met on this date at 12:16 p.m. On roll call, the following members were present: Mr. Ryan Salmons – President of the Board, Ms. Joan Roberts – Vice President of the Board, Mrs. Kara Tieman – Board Member, Dr. Charles Kemp – Board Member, and Mrs. Tamela Morton – Board Member. Representing the library were Paige Williams – Director, Linda Berry – Deputy Director, Travis McNeilan – Fiscal Officer, Keely Woloschek – HR Manager, and Katie Williams – Marketing Manager. The following visitors were present: Joseph Horsley.

Mr. Ryan Salmons, President of the Board, appointed Dr. Charles Kemp as Secretary Pro Tempore.

Mrs. Morton motioned, seconded by Dr. Kemp, to approve the minutes of the Regular Meeting – April 17, 2025, and ordered them to be filed. On roll call, the members voted as follows: Mr. Salmons – yes, Mrs. Morton – yes, Mrs. Tieman – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Mrs. Tieman motioned, seconded by Ms. Roberts, to approve the April 2025 financial reports, subject to audit. On roll call, the members voted as follows: Mr. Salmons – yes, Mrs. Morton – yes, Mrs. Tieman – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Dr. Kemp motioned, seconded by Mrs. Tieman, to approve the April 2025 bills in the amount of \$372,753.41 (including payroll). On roll call, the members voted as follows: Mr. Salmons – yes, Mrs. Morton – yes, Mrs. Tieman – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Audit, Budget, & Expenditures

Mrs. Tieman motioned, seconded by Mrs. Morton, to approve the initial temporary 2026 Estimated Revenue & Appropriations revision #1. On roll call, the members voted as follows: Mr. Salmons – yes, Mrs. Morton – yes, Mrs. Tieman – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Mrs. Tieman motioned, seconded by Ms. Roberts, to approve changes to the amount in cash drawers kept at branch locations:

Location	Current Amount	Increase	New Total
New Boston	\$100.00	\$50.00	\$150.00
Wheelersburg	\$100.00	\$50.00	\$150.00
Lucasville	\$100.00	\$50.00	\$150.00
South Webster	\$100.00	\$50.00	\$150.00

On roll call, the members voted as follows: Mr. Salmons – yes, Mrs. Morton – yes, Mrs. Tieman – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Fiscal Officer Vacation (Informational) – The Fiscal Officer informed the board of his upcoming scheduled vacation from July 1st to July 7th. In his absence, Keely Woloschek will be the backup for fiscal duties and will help with June's month end reconciliations, weekly deposits, and weekly accounts payable.

2023-2024 Audit Update (Informational) – There are no major changes from last month's update. The auditors just had some IT system and control questions that our IT Coordinator, Becky Schultz, handled. The Audit Manager completed her review and is passing it up the chain for final reviews and approvals. A final report will be issued by the next board meeting.

Property & Extension

It is noted that the Property & Extension Committee had nothing to report at this time.

Personnel

Mrs. Morton motioned, seconded by Ms. Roberts, to ratify the hiring of – Summer Summers, Full-time Branch Assistant, effective 5/19/25 @ \$15.05/hr – replacing Danielle Everman. On roll call, the members voted as follows: Mr. Salmons – yes, Mrs. Morton – yes, Mrs. Tieman – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Mrs. Morton motioned, seconded by Dr. Kemp, to approve the renewal contract for dental insurance with Superior Dental Care for July 1, 2025 – June 30, 2027 with a 5% increase in premiums and no change in benefits. On roll call, the members voted as follows: Mr. Salmons – yes, Mrs. Morton – yes, Mrs. Tieman – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Materials & Equipment

It is noted that the Materials & Equipment Committee has nothing to report at this time.

Policy

It is noted that the Policy Committee has nothing to report at this time.

Report of the Director

Public Library Funding in Biennial Budget – Amended Sub. HB 96, as passed by the House, proposes to create a line-item appropriation, instead of a percentage of the General Revenue Fund (GRF), to provide state funding to Ohio's public libraries. The Budget Bill is now moving through the Ohio Senate and on May 12 the Ohio Library Council will present testimony on behalf of public libraries. The final budget must be completed and approved by June 30.

Vision to Learn Program – Vision to Learn is a non-profit organization that sponsors a program called the Vision Van which works with schools and libraries to offer free vision screenings and glasses to children ages 4-18. The organization has offered to have their Vision Van visit all branches of the library with the library providing electric for the van and assisting in advertising and assisting registering the children. We are very excited to participate in this program as we know there is a great need for children in this area to have their vision screened.

COVID Tests – This week we received the final shipment of COVID tests from the State of Ohio. Due to funding cuts at the Centers for Disease Control (CDC), the state of Ohio will no longer receive a grant to purchase the tests.

June Board Meeting - The June Board meeting date is June 19, 2025, which is a federal holiday and the library will be closed. The suggestion of recessing the June Board meeting has been proposed due to the holiday closure. Mrs. Tieman motioned, seconded by Mrs. Morton and unanimously carried, to approve the recess of the June meeting of the Board of Trustees.

Unfinished Business

There is no unfinished business to report.

New Business


Mrs. Tieman motioned, seconded by Dr. Kemp and unanimously carried, to approve to excuse Mrs. Jennifer Schackart and Ms. Ruthann Brush from the May 15th, 2025 Board meeting.

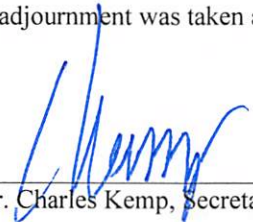
Public Comment

The Board did not receive any public comment.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:44 p.m.

Approved this 17th day of July, 2025.


Mr. Ryan Salmons, President


Dr. Charles Kemp, Secretary Pro Tempore