

**MINUTES OF THE SPECIAL MEETING
SCIOTO COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
January 15, 2026**

The Trustees of the Scioto County Public Library met in a special meeting on this date at 12:11 p.m. to discuss 2025 donations, 2025 refunds and reimbursements, 2026 HRA bank transfer, 2025 Certificate of the Total Amount from All Sources Available for Expenditures and Balances, 2026 Estimated Revenue & Appropriations Revision #2, and closing the books for the year 2025. On roll call, the following members were present: Mr. Ryan Salmons – President of the Board, Ms. Joan Roberts – Vice President of the Board, Ms. Ruthann Brush – Secretary of the Board, Mrs. Tamela Morton – Board Member, Mrs. Kara Tieman – Board Member, and Dr. Charles Kemp – Board Member. Representing the library were Paige Williams – Director, Linda Berry – Deputy Director, Travis McNeilan – Fiscal Officer, Keely Woloschek – HR Manager, and Katie Williams – Marketing Manager. There were no visitors present.

Mrs. Tieman motioned, seconded by Dr. Kemp, to accept the following donations from October 1 to December 31, 2025 in the amount of \$5,650.22:

From	Amount
Kroger - Community Rewards 8/1/25-10/31/25	\$ 350.22
American Association Of University Women Portsmouth– Donation (Books Build Bridges)	\$ 300.00
William Daehler - Donation	\$ 5,000.00
TOTAL	\$ 5,650.22

On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Dr. Kemp motioned, seconded by Ms. Roberts, to accept the following refunds and reimbursements from October 1 to December 31, 2025 in the amount of \$38,407.12:

From	Amount
SCPL – EE Medical & Dental Reimbursement (OCT 2025)	\$ 9,492.46
SCPL – EE Medical & Dental Reimbursement (NOV 2025)	\$ 9,601.78
SCPL – EE Medical & Dental Reimbursement (DEC 2025)	\$ 9,711.10
SCPL – EE Medical & Dental Reimbursement (JAN 2026)	\$ 9,601.78
TOTAL	\$ 38,407.12

On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Ms. Brush motioned, seconded by Mrs. Morton, to approve the transfer from US Bank Account 3390 (General) to Account 4181 (HRA) in the amount of \$24,343.18 and to establish the 2026 HRA Purchase Order in the amount of \$50,000:

From:	To:
US Bank – General (3390) - (\$24,343.18)	U.S. Bank – HRA (4181) - \$24,343.18

On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Mrs. Morton motioned, seconded by Dr. Kemp, to approve the 2025 Certificate of the Total Amount from All Sources Available for Expenditures and Balances. On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Mrs. Tieman motioned, seconded by Ms. Roberts, to approve the updated 2026 Estimated Revenue & Appropriations Revision #2. On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Dr. Kemp motioned, seconded by Ms. Roberts, to accept and close the books for 2025 year-end with an ending balance of \$5,896,035.24. On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

There was no Public Comment.

Mrs. Tieman motioned, seconded by Mrs. Morton and unanimously carried, to excuse Mrs. Jennifer Schackart from the January 15, 2026 Special Board meeting.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:15 p.m.

Approved this 17th day of February, 2026.



Ryan Salmons, President


Ruthann Brush, Secretary