

**MINUTES OF THE ORGANIZATIONAL MEETING  
SCIOTO COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES  
January 15, 2026**

The Trustees of the Scioto County Public Library met on this date at 12:15 p.m. to set the Organization of the Board for 2026, adopt the 2026 estimated revenue and appropriations, appoint 2026 Committees, and set dates and times of the regular board meetings. The following members were present: Mr. Ryan Salmons – President of the Board, Ms. Joan Roberts – Vice President of the Board, Ms. Ruthann Brush – Secretary of the Board, Mrs. Tamela Morton – Board Member, Mrs. Kara Tieman – Board Member, and Dr. Charles Kemp – Board Member. Representing the library were Paige Williams – Director, Linda Berry – Deputy Director, Travis McNeilan – Fiscal Officer, Keely Woloschek – HR Manager, and Katie Williams – Marketing Manager. Linda Berry exited the meeting at 12:16 and reentered the meeting at 12:17. There were no visitors present.

Mrs. Tieman motioned, seconded by Mrs. Morton and unanimously carried, to nominate and elect Mr. Ryan Salmons as President of the Board of Trustees.

Mrs. Morton motioned, seconded by Ms. Brush and unanimously carried, to nominate and elect Ms. Joan Roberts as Vice President of the Board of Trustees.

Mrs. Tieman motioned, seconded by Mrs. Morton and unanimously carried, to nominate and elect Ms. Ruthann Brush as Secretary of the Board of Trustees.

Mrs. Tieman motioned, seconded by Dr. Kemp, to nominate Travis McNeilan for the office of Fiscal Officer. Said Fiscal Officer to furnish bond in the sum of \$100,000.00, payable to the Board of Trustees of the library, conditioned according to law. The Fiscal Officer presented such bond therefore the Board of Trustees hereby approves the sum of \$100,000.00, with the Cincinnati Insurance Company, Cincinnati, Ohio, as surety, the same. On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Deputy Director and Notary Public Linda Berry administered the Fiscal Officer Oath of Office to Travis McNeilan.

On motion of Dr. Kemp, seconded by Ms. Roberts, to nominate Keely Woloschek for the office of HR Manager/Deputy Fiscal Officer. Said HR Manager/Deputy Fiscal Officer to furnish bond in the sum of \$100,000.00, payable to the Board of Trustees of the library, conditioned according to law. The HR Manager/Deputy Fiscal Officer presented such bond therefore the Board of Trustees hereby approves the sum of \$100,000.00, with the Cincinnati Insurance Company, Cincinnati, Ohio, as surety, the same. On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Mrs. Tieman motioned, seconded by Dr. Kemp, to adopt the following 2026 Estimated Revenue and Appropriations Revision #2:

**Scioto County Public Library  
2026 Estimated Revenues & Appropriations  
REV#2**

**ALL FUNDS**

**Estimated Revenue**

101-00-4-1100	Public Library Fund (PLF)	3,166,509
101-00-4-1200:	General Property Tax	1,140,400
101-00-4-3000:	Patron Fines & Fee:	22,900
101-00-4-4000:	Interest	200,000
101-00-4-6000:	Contributions	15,000
101-00-4-8000:	Sale of Surplus, Rental & Reimbursement:	123,600
401-00-4-9900	Transfers - IN - Capital Outlay Fund	210,000
<b>GRAND TOTAL ALL FUNDS Estimated Receipts</b>		<b><u>\$ 4,878,409</u></b>

**Appropriation:**

<b>General Fund (101)</b>		
101-00-5-1000:	Payroll & Benefit:	\$ 3,745,300
101-00-5-2000:	General Operating Supplies:	125,000
101-00-5-3000:	Utilities & Maintenance	551,000
101-00-5-4000:	Library Materials Expenses:	271,000
101-00-5-5000:	Landng, Building, & Equipment Expense:	353,000
101-00-5-7000:	Entry Dues & Membership:	13,000
101-00-5-9000:	Transfer:	210,000
<b>TOTAL FUND 101 Appropriation:</b>		<b><u>\$ 5,268,300</u></b>

**Capital Project Fund (401)**

401-00-5-5000:	Land & Building Improvement:	210,000
<b>GRAND TOTAL FUND 401 Appropriation:</b>		<b><u>\$ 210,000</u></b>

**GRAND TOTAL ALL FUNDS Appropriations** **\$ 5,478,300**

On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

*Appointment of 2026 Committees (Informational)* – The membership of all committees will remain the same for 2026.

Mrs. Tieman motioned, seconded by Mrs. Morton and unanimously carried, to set the Scioto County Public Library's Board of Trustees 2026 Regular Meetings to take place at the Portsmouth Branch in the Copley Meeting Room located at 1220 Gallia Street, Portsmouth, Ohio at 12:00 p.m. on the 3rd Tuesday of each month during the year, unless otherwise ordered by the Board of Trustees.

There was no Public Comment.

Dr. Kemp motioned, seconded by Mrs. Morton and unanimously carried, to excuse Mrs. Jennifer Schackart from the January 15<sup>th</sup>, 2026 Organizational Board Meeting.

There being no further business, on motion duly made and seconded, adjournment was taken at 12:26 p.m.

Approved this 17<sup>th</sup> day of February, 2026.

  
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Ryan Salmons, President

  
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Ruthann Brush, Secretary