

**MINUTES OF THE REGULAR MEETING
SCIOTO COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES
January 15, 2026**

The Trustees of the Scioto County Public Library met on this date at 12:26 p.m. On roll call, the following members were present: Mr. Ryan Salmons – President, Ms. Joan Roberts – Vice President of the Board, Ms. Ruthann Brush – Secretary of the Board, Mrs. Tamela Morton – Board Member, Mrs. Kara Tieman – Board Member, and Dr. Charles Kemp – Board Member. Representing the library were Paige Williams – Director, Linda Berry – Deputy Director, Travis McNeilan – Fiscal Officer, Keely Woloschek – HR Manager, and Katie Williams – Marketing Manager. There were no visitors present.

Ms. Brush motioned, seconded by Dr. Kemp, to approve the minutes of the Personnel Committee Meeting, Policy Committee Meeting and Regular Meeting – November 20, 2025 and ordered them to be filed. On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Mrs. Tieman motioned, seconded by Dr. Kemp, to approve the November and December 2025 financial reports, subject to audit. On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Mrs. Tieman motioned, seconded by Mrs. Morton, to approve the November 2025 bills in the amount of \$310,257.16 and the December 2025 bills in the amount of \$659,684.12 (both including payroll). On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Audit, Budget, & Expenditures

Miscellaneous – Year-End Status (Informational) – The Fiscal Officer informed the Board there were no 2025 budget transfers for the board to ratify as they were not needed this year. VIP year end was completed on 1/7/2026. After the board meeting, the books will be opened for 2026 to get accounts payable caught up and start up purchasing again. The Fiscal Officer will send the the 2025 Certificate of Estimated Resources as well as the 2026 Budget REV#2 to the County. After that he will gather all the necessary documents to get our financials compiled and submitted to the Auditor of State. Keely and Travis have worked through all of the changes related to the 2026 Personnel Manual update including the updated vacation bands, additional personal days, and termination of the sick leave pool program. All changes were made in ADP, but the external reconciling tracker that was created in 2024 will ensure all these changes are verified and correct.

Property & Extension

Update on Bookmobiles (Informational) – The new bookmobile will need to return to Columbus for a review for final warranty and a small repair. Staff are preparing the paperwork to offer the old bookmobile for sale on the Ohio Library listserv as we have had some interest from at least one local library system.

Personnel

Mrs. Morton motioned, seconded by Ms. Roberts, to approve the Humana Life Insurance Renewal for the period of March 1, 2026 – February 28, 2027, with no increase in premiums. On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Mrs. Morton motioned, seconded by Ms. Brush, to enter into executive session at 12:35 p.m. to consider the compensation of public employees per ORC 3358:17-1-04.2. On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, Dr. Kemp – yes, and Ms. Roberts – yes.

Dr. Charles Kemp exited the meeting at 1:20 p.m.

Mrs. Morton motioned, seconded by Mrs. Tieman, to exit executive session and resume the regular meeting at 1:39 p.m. On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, and Ms. Roberts – yes.

Mrs. Morton motioned, seconded by Mrs. Tieman, to approve a 5% increase for an annual salary of \$115,593.45 for Paige Williams, Director, effective January 11, 2026. On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, and Ms. Roberts – yes.

Mrs. Morton motioned, seconded by Ms. Roberts, to approve a 5% increase for an annual salary of \$77,327.25 for Travis McNeilan, Fiscal Officer, effective January 11, 2026. On roll call, the members voted as follows: Mrs. Morton – yes, Mrs. Tieman – yes, Mr. Salmons – yes, Ms. Brush – yes, and Ms. Roberts – yes.

Materials & Equipment

It is noted that the Materials & Equipment Committee has nothing to report at this time.

Policy

Appoint Board of Trustees Bylaws Committee (Informational) – Mrs. Schackart, Mrs. Morton, Ms. Brush, and Ms. Roberts will serve on the Board Bylaws Committee.

Report of the Director

In-Service Day (Informational) – The next In-service for staff training will be on Monday, February 16th, which is President's Day.

Unfinished Business

There is no unfinished business to report.

New Business

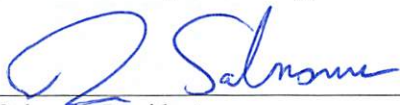
Mrs. Tieman motioned, seconded by Mrs. Morton and unanimously carried, to approve to excuse Mrs. Jennifer Schackart from the January 15th, 2026 Board meeting.

Public Comment

The Board did not receive any public comment.

There being no further business, on motion duly made and seconded, adjournment was taken at 1:44 p.m.

Approved this 17th day of February, 2026.



Ryan Salmons, President



Ruthann Brush, Secretary